



February 1962

Wrangell Institute, Wrangell, Alaska

Issue 2

Typists—This Issue.....MARTHA ADAMS
BERTLYN THOMAS
IDA OYAGAK
GLORIA DAVID

Student typists are ready to give assistance in typing material that concern student activities. These students type on an elementary level. This means that they can type under supervision. They will definitely need guidance in grammatical construction, stenciling, and arrangement.

STUDENT OPERATORS

Students holding operator's cards can adequately secure materials and equipment, set up equipment, and operate machinery under supervision.

Seven students are currently holders of cards showing that they have been checked out on the Bell & Howell 16mm projector. The students are Arthur Panigeo, Arthur Fields, Jr., Bert Kanayurak, Walter Toorak, Frankie Jones, Phillip Masulesk, and Bertlyn Thomas.

Nineteen students, including the ones above, are holders of cards identifying them as operators of filmstrip projectors. A list of the students and the time that they are available to teachers other than homeroom teachers will be found on the next page. The time schedule coincides with the student's study periods.

OPERATOR'S AUTHORIZATION SLIP

Teachers who wish to use student operators are requested to place a note in the A-V Directors mail box stating the time and place needed. This should be one day in advance. A sample operator's slip:

EQUIPMENT _____
TEACHER _____
LOCATION _____
TIME _____
OPERATOR _____ DATE _____
CHIEF TECHNICIAN _____

OPERATORS' AVAILABLE TIME

MONDAY:

1:00 - 2:45.....Frankie Jones
 Ida Oyagak
 Arthur Fields Jr.
 Bertlyn Thomas
 Lucy Ningiok
 Cora Jimmie
 Helen Atwater

2:50 - 4:35.....Martha Adams
 Bert Kanayurak
 Arthur Panigeo
 Harry Kaleak
 Stanley Nusunginya
 Beverly Nusunginya

TUESDAY:

2:50 - 3:40.....Walter Toorak
 Phillip Masuleak
 Gloria David
 Bart Ahsogeak
 Martha Jane Aiken
 Flossie Hopson
 Garrett Aukon
 Charles Brower
 Marilyn Panigeo
 Lucille Hopson
 Clara Kudralook
 Edith Kanayurak

THURSDAY:

1:55 - 2:45.....Walter Toorak
 Phillip Masuleak
 Gloria David
 Bart Ahsogeak
 Martha Jane Aiken
 Flossie Hopson
 Garrett Aukon
 Charles Brower
 Marilyn Panigeo
 Lucille Hopson
 Clara Kudralook
 Edith Kanayurak

MINIMUM GOALS STUDY

On January 3, 1962, the Superintendent started an in-service program having to do with the revision of our minimum goals. The idea is to correlate the teaching resources with each objective stated. The application will first concern the basal text.

In the first meeting, working groups were decided upon, and an explanation was given as to what the first and second weeks study would concern. The second meeting of January 17, found teachers working in groups and formulating plans for completion of the study.

DEPARTMENTS VS. HOMEROOMS

From a recent poll taken in the three upper levels, the following results can be recorded:

Homerooms.....32%
 Departments.....68%

The students were not coached in anyway. The poll came about as a lesson in arithmetic.

JANUARY BULLETIN BOARDS

Interesting boards have been noticed in various classrooms and in the corridor.

1. Relief map of Alaska---made from plywood, powdered soap, and tempera paints.

2. A board that presents a lesson in everyday measurements.

3. One that stresses the importance of thinking.

4. A seasonal board that develops concepts in arithmetic.

 LETTERING.....HARRY KALEAK

PROJECTION SCHEDULE

Knowing that the best use of educational aids is when the occasion arises, this schedule is presented as one of convenience rather than necessity. We are not suggesting rigid application to it. But everyone should know that the sound projector is available if they should need it. Persons who find themselves in need of a projector at times other than scheduled, would simply check with the person scheduled. If said teacher has no plans for projection, there should be no problem.

The schedule is being published due to conflicts over the one projector. As soon as parts arrive, the other projector will be back in operation. Notice that time has been allowed for previewing. The projection of filmstrip can be adapted to this same schedule. On the other hand, filmstrip projection can usually be arranged at the discretion of the teacher.

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 11:10	Mrs. Lemley	Mr. Kuckuck	Mr. Dow	MRS. Dow	Mrs. Kuckuck
11:15 11:50	Mrs. Oskolkoff	Mrs. Lemley	Mrs. Johnson	Mr. Thayer	Miss Winfrey
11:50 12:50	Mrs. Oskolkoff			Mrs. Oskolkoff	
1:00 1:55	Mr. Dow	Mrs. Kuckuck	Mrs. Johnson	Mrs. Oskolkoff	Mrs. Dow
2:00 2:45	Mr. Dow	Mrs. Kuckuck	Mrs. Johnson	Mr. Kuckuck Miss Stephens	Mrs. Dow
2:50 3:40	Mr. Dow	Mrs. Kuckuck	Mrs. Johnson	Mr. Kuckuck Miss Stephens	Mrs. Dow
3:45 4:35	Mr. Dow	Mrs. Kuckuck	Mrs. Johnson	Mr. Kuckuck Miss Stephens	Mrs. Dow
4:35 5:00	Mr. Dow	Mrs. Kuckuck	Mrs. Johnson	Mr. Kuckuck Miss Stephens	Mrs. Dow

EDUCATION BRANCH

Code	Title	Date	Initial
	Branch Chief		
	Sec'y.	2/12	JW2
	Asst. Br. Chf.		
	Sec'y.		
✓	Admin. Asst.	2/14	Em
	Clerk-Steno.		
	Clerk		
	Clerk-Typist		
	Clerk		
✓	Ed. Spcl. Gen.		
✓	Ed. Spcl. Gen.	2/14	JLB
	Ed. Spcl. H. Ec.		
	Sec'y.		
	Clerk-Typist		
1.	Answer or acknowledgment		
2.	amplify		
3.	to file with		
4.	File		
5.	Handle		
6.	Drop only for Sig. of		
7.	Drop only		
8.	Surname		
9.	Your information		
Remarks:			

